



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

February 18, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

33 February 18, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

APPROVAL TO AMEND CONTRACT TO INCREASE THE HOURS AND ANNUAL CONTRACT EXPENDITURES FOR CONSULTANT FOR EMERGENCY MEDICAL PROGRAM (ALL DISTRICTS) (3 VOTES)

SUBJECT

The Consolidated Fire Protection District of the Los Angeles County (District) is requesting Board approval to authorize the Fire Chief to increase the Consultant for Emergency Medical Program with Franklin D. Pratt, MD., Inc. from 80-hours work per month to 160-hours work per month and authorize annual contract expenditures to increase for the last year of the initial three-year contract from \$120,000 to \$264,000.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:

1. Delegate authority to the Fire Chief to increase Franklin D. Pratt, MD., Inc. work hours from 80 hour to 160 hour per month, at the existing rates, terms, and conditions per Attachment A.
2. Authorize annual contract expenditures to increase for the last year of the initial three-year contract from \$120,000 to \$240,000, representing the total annual cost based on the price submitted by Franklin D. Pratt, MD, Inc., and an additional ten percent (10%) annually, for unforeseen, as-needed additional work only if approved by the Fire Chief or his designee, bringing the annual contract total to \$264,000.

In addition, authorized total expenditures, (including ten percent (10%)) annually for unforeseen, as-

needed additional work for the two (2) one-year renewal options, and twelve (12) month-to-month extensions not to exceed \$264,000 annually.

3. Find that this agreement is exempt from the provisions of the California Environmental Quality Act (CEQA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the District to utilize the services of Franklin D. Pratt, MD., Inc. on a full-time basis until a Medical Director position can be added to the District permanently.

The District enlisted the assistance of the Chief Executive Office's Classification/Compensation staff to conduct a study of the Medical Director position. The purpose of this study was to clearly define the roles and responsibilities of a permanent full-time Medical Director, as well as define the minimum requirements and classification specification necessary to engage in the recruitment process for this position.

The full-time Medical Director will set the benchmark for the performance of all of our Emergency Medical Technician I's and Paramedics. The Medical Director will be an integral member of the District's Executive Office, as a direct report to the Fire Chief with authorities, responsibilities, and accountability commensurate with the requirements to ensure high quality patient care and service delivery for over 230,000 Emergency Medical Services (EMS) responses yearly. The Medical Director will have responsibilities as it relates to chain-of-command oversight of all EMS training, education, and quality improvement activities and the personnel responsible for these functions within the District. The District will ensure that the Medical Director is an essential participant in the review and investigation of EMS performance deficiencies, as well as provide input to the Fire Advisory Board (FAB) on the appropriate level of punitive action. Moreover, the District will ensure that the Medical Director is responsible for the authorization and oversight of the purchasing, storage, and use of the controlled drugs required for patient care.

The District has significant involvement in medical activities other than EMS (occupational health, urban search and rescue medicine, health hazardous materials, fire-based public health activities) and has interactions at a local, State, and national level on all of these medical activities.

Once the study and all necessary requirements/specifications are provided, the District will enlist the assistance of the Department of Human Resources (DHR) to conduct the recruitment process. The District anticipates that a full-time, permanent Medical Director will be selected by July 2014.

FISCAL IMPACT/FINANCING

The cost of this contract amendment will not exceed \$264,000 annually for the last year of the initial three-year contract which is set to expire December 31, 2014, and the two (2) option year extensions and six (6) month-to-month extensions. Sufficient funding is available in the District's Fiscal Year 2014-15 Adopted Budget for this item. There is no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Honorable Board of Supervisors

2/18/2014

Page 3

The District is requesting an amendment to the contract previously approved by your Board that became effective January 1, 2012. This is the final year of the initial three-year contract which is set to expire December 31, 2014. Although authority was granted to the Fire Chief to amend the contract, the amount of the increase is beyond the approval threshold set forth by your Board.

The amendment has been reviewed and approved as to form by County Counsel.

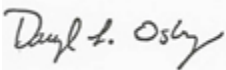
IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no significant impact on current services as there will be no displacement of any County employees. These services are presently contracted with Franklin D. Pratt, MD., Inc., therefore the contract will not result in a reduction of service, and there is no change in risk exposure to the County.

CONCLUSION

Upon execution by your Honorable Board, please provide the District with an original certified copy of the adopted Board letter. It is requested that the Executive Office of the Board notify the District's Contract Administrator, Lucy Guadiana, at (323) 838-2275 when the documents become available.

Respectfully submitted,



DARYL L. OSBY

FIRE CHIEF, FORESTER & FIRE WARDEN

DLO:lg

Enclosures

c: Chief Executive Officer
County Counsel
Auditor-Controller

**AMENDMENT NUMBER 1 TO CONTRACT NUMBER 77718
FOR FRANKLIN D. PRATT, MD., INC.**

This Amendment Number 1 to the Consultant for Emergency Medical Program Design, Implementation, Management and Supervision Services (Medical Director), is made and entered into this _____ day of _____ 2014

BY AND BETWEEN THE

CONSOLIDATED FIRE PROTECTION
DISTRICT OF LOS ANGELES COUNTY,
HEREIN REFERRED TO AS (DISTRICT)

AND

Franklin D. Pratt, MD., Inc. referred to as
(CONTRACTOR) for Medical Director,

WHEREAS, On December 20, 2011, the District and Contractor, entered into Contract Number 77718 to provide the District with a Consultant for Emergency Medical Program Design, Implementation, Management and Supervision Services; and

WHEREAS, Contract Number 77718 provides that changes to its terms may be made in the form of a written amendment which is formally approved and executed by the parties;

NOW THEREFORE, District and Contractor hereby agree to Amendment Number 1 to Contract Number 77718 to increase the terms of said Contract for an additional 80 hours per month for a total of 160 hours per month.

- 1) Paragraph 3.0, WORK, shall be revised to read as follows:

“3.0 WORK:

A. Monthly bill rate shall be for 160 hours a month.

- 2) Statement of Work Paragraph 8.0 WORK SCHEDULE, shall be revised to read as follows:

Consultant shall provide one hundred and sixty (160) hours of work and services per calendar month in performance of this scope of work.

3) Except as provided in this Amendment Number 1, all other terms and conditions of the Contract shall be in full force and effect.

4) This Amendment Number 1 shall be effective when signed by both parties.

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CONSOLIDATED FIRE PROTECTION
DISTRICT OF LOS ANGELES COUNTY

CONTRACTOR

By: _____
Signature

By: _____
Signature

Name: _____
Print

Name: _____
Print

Title: _____

Title: _____

Date: _____

Date: _____

APPROVED AS TO FORM:

JOHN KRATTLI
COUNTY COUNSEL

By: _____
Principal Deputy County Counsel